

Dear Councillor, you are hereby summonsed to the Parish Council Meeting to be held on Tuesday 22nd April 2025 at 6.30 pm in the Lecture Room at the Rothley Centre to transact the following business.

Gail Newcombe
Clerk to Rothley Parish Council
15th April 2025

AGENDA

1. Apologies to receive, consider and accept Councillor's apologies for absence
2. Declarations of Interest – to receive declarations of interest related to items on the agenda
3. To receive and approve for signature the minutes of the Parish Council Meeting held on Monday 17th March 2025 (Appendix 1)
4. To receive and approve for signature the minutes of the Extraordinary Parish Council Meeting held on Monday, 31st March 2025 (Appendix 2)
5. Police Report (previously circulated)
6. To adjourn the meeting for Public Participation: Members of the public may ask questions, make representations, answer questions and give evidence concerning the business on the agenda.
Up to 10 minutes is set aside for this purpose.
7. To reconvene the meeting
8. Clerk's Report
 - a) Correspondence/Updates
 - b) LRALC/SLCC Newsletter and Round Robins – to consider and comment on content – previously circulated
9. Reports from Borough and County Councillors, to receive reports from Borough and County Councillors
10. Financial Items for consideration
 - a) To approve and authorise the schedule of payments due for the month of April (Appendix 3)
 - b) To approve transactions paid by debit card/direct debit not on the approval list (Appendix 4)
 - c) Bank Reconciliation to approve the bank reconciliation to 31st March 2025 (Appendix 5)

- d) To consider and approve Reserves Policy (Appendix 6)
 - e) To approve the Income and Expenditure report for the month of April (Appendix 7)
 - f) To consider a quotation from LCC for a service level agreement for Street Lighting (Appendix 8)
 - g) To consider a quotation from British Telecom to enter into a 5-year agreement (Appendix 9)
 - h) To note receipt of first installment of the precept from Charnwood Borough for the sum of £108,692.00
 - i) To consider and approve quotation to replace the carpet in the upstairs room at the Village Hall (Appendix 10)
 - j) To consider and approve quotations for the intercom system/key fob entry at the Village Hall (Appendix 11)
11. To consider a request from Freedom Active for a sensory/inclusive area at Fowke Street Playing Fields (Appendix 12)

12. Planning

- (a) To receive the minutes of the Planning Committee Meeting held on Monday, 14th April 2025 (Appendix 13)
 - (b) P/24/0390/2 Land to the South of Farmers Way/Brookfield Road – update Cllr Brettle
13. To determine actions for addressing the Casual Vacancy, including reviewing eligibility criteria and procedures for filling the position.
14. To explore the possibility of leaving the Cemetery Gates open
15. To consider a request to place a bench at the Cemetery (Appendix 14)
16. To discuss and decide on the possibility of appointing new Solicitors to oversee and manage parish council affairs.

17. Events on Parish Council Land

To review and decide on the types of events that can be appropriately held

- (a) at the War Memorial and consider any necessary supporting documentation/ paperwork and signage if appropriate
 - (b) use of all other open spaces belonging to the Parish Council
18. To consider and formulate a response addressing the misinformation and inaccuracies published in the latest Rothley Post concerning the Rothley Centre.

19. Confidential

Exempt Information: To consider excluding the press and public under the Public Bodies (Admission to Meetings Act) 1960 s1(2) and the Local Government Act 1972 s.100(2) by resolution for the following agenda items due to the confidential/sensitive nature of the business to be transacted

- a) RSSC update Cllr Hartshorn

- b) To receive the minutes of the Staffing Committee Meeting held on Wednesday, 15th April 2025 (Appendix 15)
- c) To consider measures required related to staffing cover for all council premises
- d) Rothley Centre Lease to assess the viability of the proposed figures set out in the appendix, to determine whether to present a proposal to the landlord for continuing the lease of the Rothley Centre or to proceed with the original decision to terminate the lease (Appendix 16)

20. To return to the business on the agenda by resolution

21. Date of next meeting – Monday 19th May 2025

Items for future agendas – (No debate or decision can be made about any items raised not on this agenda other than to decide if the matter should be a future agenda item).

Please note that this is a public meeting, you may be filmed, recorded, and published.