



The Rothley Centre, 12 Mountsorrel Lane,
Rothley, Leicester, LE7 7PR
Tel: 0116 2374544 (option 2)
Email: clerk@rothleyparishcouncil.gov.uk

Caretaker Vacancy 6 hours per week (approx. 10 hours per week for the first 6 months)
(FTE £23,656.00) £12.26 per hour

Rothley Parish Council is seeking to appoint a **friendly, energetic, and reliable individual** with a range of practical skills for the role of Caretaker to join our team and contribute to the smooth running of our facilities.

The successful applicant will have a variety of duties across the site and should be self-motivated, dependable, and trustworthy.

Responsibilities include:

- Ensuring the security of the buildings
- Carrying out minor maintenance tasks
- Maintaining cleanliness of the premises
- Preparing venues for bookings

You will need to attend the venues at irregular hours to support the overall running of the facilities.

This is a **permanent position** subject to a successful probationary period. Initially, during the first six months, you will work approximately **10 hours per week**, reducing to **6 hours per week** thereafter. The hours worked will remain flexible, based on the weekly rota and venue use. The role will also require the provision of holiday and sickness cover for the other Caretaker.

For further information or to apply for the positions, contact: **Gail Newcombe (Clerk) Tel:** 0116 2374544 **Email:** clerk@rothleyparishcouncil.gov.uk